

Manual for the 2025 Annual General Meeting of Shareholders

The 2025 Annual General Meeting of Shareholders will be held on Thursday, April 24, 2025, at 14:30 hrs. Inventech System (Thailand) Co., Ltd. will conduct the electronic meeting through the Inventech Connect system pursuant to the Emergency Decree on Electronic Meetings, B.E. 2563 (A.D. 2020), and the Ministry of Digital Economy and Society Notification re: Standards for Maintaining Security of Meetings via Electronic Means, B.E. 2563 (A.D. 2020), and other related criteria.

In addition, the system has been certified by relevant agencies as follows:

- Certified e-meeting system: Zoom Meeting.
- Inventech Connect voting system, which has passed the self-assessment from the Electronic Transactions Development Agency (ETDA).

Therefore, shareholders may attend the meeting via the Inventech Connect system only. The Company will not provide onsite registration or a live broadcast on AGM Day, except for the e-meeting, to ensure a transparent and verifiable outcome. The registration and voting process will be conducted in compliance with the principles of good corporate governance.

All shareholders are requested to authorize an independent director of the Company to attend the meeting on their behalf, or they may attend the meeting via an electronic platform following these guidelines:



AGM e-Request

1. For shareholders who wish to attend the meeting in person or via proxies who are not independent directors through electronic platforms.

The pre-registration system (AGM e-Request) will be available 24 hours a day starting from April 10, 2025, and will close on April 24, 2025, until the meeting adjourns. For more information, please see clause. 1. Documents required for registration on page 13 and 4. Guidelines for attending of Electronic Meeting by Inventech Connect on page 15.



Manual of procedure for submitting a proxy form to a director (attached documents)

2. For shareholders who appoint a proxy to an independent director and do not wish to attend the meeting through electronic platforms.

The Shareholders may submit an application via the Inventech Connect system; please refer to the manual of procedure for submitting a proxy form to a director (attached documents) via the QR code or send the proxy form along with the required documents to the Company by mail as specified in clause 1. Documents required for registration on page 13 and 2. Authorization on page 14. Complete and send the proxy together with supporting documents (such as the copy of identification card) to the address below. The documents must arrive at the Company by *Wednesday, April 23, 2025, at 17:00 hrs.*

Investor Relations Section
AP (Thailand) Public Company Limited
170/57 Ocean Tower 1 Building, 18th Floor,
Ratchadaphisek Tat Mai Road, Khlong Toei,
Bangkok 10110, Thailand

1. Documents required for registration

All attendants to the AGM are required to submit the following documents:

Self-Attending

- **Individual person**
 - One copy of a document issued by the civil sectors which shown a picture of the shareholder and is not expired, i.e., I.D. card, driving license or passport (in case of foreigner) with the shareholder's signature to certify such a document.
- **Juristic person (Company, Partnership, Security company, Asset/fund management unit)**—Representative of the Juristic Person who attends the AGM in person shall bring the following documents:
 - One copy of a document issued by the civil sectors which shown a picture of the shareholder and is not expired, i.e. I.D. card, driving license or passport (in case of foreigner) with the shareholder's signature to certify such a document.; and
 - One copy of the Incorporation Certificate of the Juristic Person with a signature(s) of an authorized person(s) to certify true copy and a message(s) guaranteeing the valid authorization of the representative of the Juristic Person.

Representative

- **Individual person**—Shareholder who is a natural person and appoints a proxy shall bring along these following documents:
 - The proxy form attached to this AGM Notice: the proxy form must be filled in correctly and completely, and signed by the appointer and proxy;
 - One copy of the documents issued by the civil sectors which shown a picture of the appointer (shareholder) and is not expired, i.e., I.D. card, driving license or passport (in case of foreigner): the copy must be signed to certify true copy by the appointer; and
 - One copy of the documents issued by the civil sectors, which shown a picture of the representative (proxy) and is not expired, i.e., I.D. card, driving license or passport (in case of foreigner): the copy must be signed to certify true copy by the representative.
- **Juristic person (Company, Partnership, Security company, Asset/fund management unit)**—Shareholder who is a juristic person and appoints a proxy shall bring along these following documents:
 - The proxy form attached to this AGM Notice: the proxy form must be filled in correctly and completely and signed by the authorized person(s) of the juristic person, and proxy;
 - One copy of Incorporation Certificate of the Juristic Person with a signature(s) of an authorized person(s) to certify true copy and a message(s) guaranteeing the valid authorization of the representative of the Juristic Person; and
 - One copy of the documents issued by the civil sectors, which shown a picture of the representative (proxy) and is not expired, i.e., I.D. card, driving license or passport (in case of foreigner): the copy must be signed to certify true copy by the representative.

Non-Thai nationality individual person or juristic person constituting under the foreign law

The aforementioned documents above are also applicable to a non-Thai nationality of a juristic person, which is constituted under foreign law, with the following conditions:

- * The proxy will only be valid with the notary public certify;
- * The Incorporate Certificate may be issued either by the civil sector of the government which such juristic person is constituted under or by the juristic person's staff and must be certified by the notary public; and
- * Any documents made in any other languages than English must be translated into English and certified the correctness of translation by the representative.

2. Authorization

There are two types of proxies, which are attached to this notice:

- Proxy Form B is a proxy letter in which the shareholder either is provided choices of votes for the shareholders to mark, i.e., approve, disapprove or abstains, or allows the representative to choose the votes for the shareholder in the only specified agenda.
- Thailand Securities Depository Co., Ltd. (TSD) already delivered proxies Form B and notification of meeting form with QR code to every shareholder.
- Proxy Form C is used only with a foreign shareholder who appoints the custodian in Thailand to be in charge of his/her shares.

The two types of proxies; B and C are downloadable from the company's website: <https://investor.apthai.com/en/downloads/shareholders-meetings?year=2025>

Authorization step

- Fill in only one proxy form provided as above.
 - General shareholders must use only proxy Form B.
 - Foreign shareholders who appoint a custodian in Thailand must use only proxy Form C.
- AP proposes 2 audit committee members who are also qualified as independent directors to be a proxy. Their names-surnames, ages, and addresses are stated in the latter of the meeting notice.
- Every proxy letter must be affixed with duty stamp of Baht 20 which is crossed and dated in order to legalize such proxy.
- Every document (such as a copy of the ID card) must be crossed with the message "For the purpose of AGM 2025 registration of AP (Thailand) PCL only" and sign to certify such document.

3. Submission of questions in advance

Shareholders may submit questions or comments regarding the meeting agenda to the Company in advance before the meeting via email at pramart_k@apthai.com by Wednesday, April 23, 2025, at 17:30 hrs. The Company will consider every question to reply in the meeting.

4. Guidelines for attending the electronic meeting by Inventech Connect

Shareholders and proxies wishing to attend the e-meeting can submit the request form to attend as follows:

4.1 Submitting the request form to attend the e-meeting

1. The Shareholders must submit a request to attend the meeting by electronic platforms via Web Browser at <https://app.inventech.co.th/AP932478R/#/homepage> or scan QR Code and follow the steps as shown in the picture



- (1) Click the URL or scan the QR code as shown on the notice of meeting.
- (2) Choose the type of request form and follow these four steps.
 - Step 1** Fill the shareholder's information in the form.
 - Step 2** Fill in the information for verification.
 - Step 3** Verify via OTP
 - Step 4** When the verification is successful, the system will redisplay the data to confirm its accuracy.
- (3) Please wait for an email with the meeting details and password.



**** To merge user accounts, please ensure that the same email and phone number are used. ****

2. For any shareholders who would like to attend the meeting—either in person, via electronic platforms, or through a proxy holder who is not an independent director—please note that electronic registration will be available from April 10, 2025, at 8:30 a.m. and will close on April 24, 2025, at the end of the meeting.
3. The electronic meeting platform will be accessible on April 24, 2025, at 12:30 p.m. (two hours before the meeting begins). Shareholders or proxy holders must use the provided username and password and follow the instruction manual to access the system.

4.2 Appointment of the Company's independent directors by a proxy holder

Shareholders who authorize one of the Company's Independent Directors to attend and vote on their behalf may submit a request to attend the meeting via electronic platforms in accordance with the specified procedures. Please refer to the manual for submitting a proxy form to a director (attached documents) via the QR Code on page 12. Alternatively, shareholders may send the proxy form along with the required documents to the Company by mail at the following address. The proxy form and required documents must be delivered to the Company by April 23, 2025, at 17:00 hrs.

Investor Relations Section
AP (Thailand) Public Company Limited
170/57 Ocean Tower 1 Building, 18th Floor,
Ratchadaphisek Tat Mai Road, Khlong Toei,
Bangkok 10110, Thailand



Report problems
@inventechconnect

If you have any technical issues, please contact the Inventech Call Center.
Tel. 02-460-9224
LINE: @inventechconnect
The system is available from April 10 to 24, 2025, from 08.30 a.m. to 05.30 p.m.
(Business days only; official holidays and public holidays excluded.)

4.3 Registration process (e-Register) and voting process (e-Voting) for attending the meeting

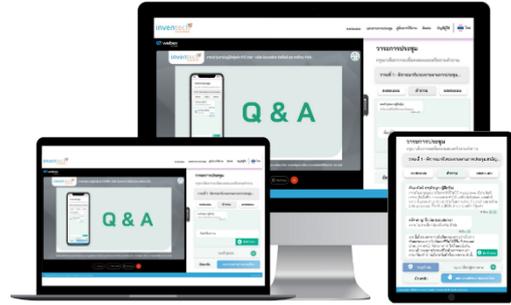
- (1) Type an email and password received from your email or OTP requested.
- (2) Click on the "Register" button, and then the system will register and count it as a quorum.
- (3) Click on the "Join Attendance" button, then click on the "Accept" button.
- (4) Select the voting agenda.
- (5) Click on the "Vote" button
- (6) Vote as you wish.
- (7) The result of your latest vote will display on the screen.



Please click the "Cancel latest vote" button in order to cancel your latest vote. (This implies that your vote will be determined by the agenda result, or your vote will be equivalent to not voting.) Shareholders can change their vote until the voting procedure is over.

4.4 Procedure for submitting inquiries via the Inventech Connect system

- Select a proposed agenda.
 - Click the “Question” button.
- (1) Raising a question
 - Type your question, then click “Send”.
 - (2) Raising a question through video conference
 - Click the “Conference” button.
 - Click the “OK” button to confirm your queue.
 - Please wait for your queue, then you can enable your microphone and camera on your device.



4.5 Inventech Connect user manual and instructional video



Inventech Connect user manual and instructional video

Note: The operation of the electronic conference system and the Inventech Connect system rely on the internet connection as well as the devices and/or device applications used by shareholders or proxies. For better performance, please use a supported device and/or a supported web browser before connecting to the system.

1. Internet speed requirement:
 - High-Definition Video needs at least 2.5 Mbps (recommended speed).
 - High-Quality Video needs at least 1.0 Mbps.
 - Standard-Quality Video needs at least 0.5 Mbps.
2. Supported devices:
 - Smartphones or tablets that run iOS or Android OS.
 - Desktop computers or laptops running Windows OS or macOS.
3. Supported web browsers: Chrome (recommended web browser), Safari, and Microsoft Edge

**** The system is incompatible with Internet Explorer. ****

5. Quorum counting and stakeholders

A quorum of a meeting of shareholders requires the lesser of twenty-five (25) shareholders or one-half or more of the total number of shareholders, holding in aggregate one-third (1/3) or more of the total issued shares, which is equivalent to 1,048,633,165 shares for this AGM.

If a shareholder leaves the meeting, the system will remove the shareholder's votes from the meeting for any agenda items that have not yet been processed.

Any shareholder related to a specific agenda item will not be eligible to cast votes on that agenda item, except for the agenda item regarding director appointments.

6. Vote counting and casting

Each shareholder has one vote in every one share. Any resolution or approval shall be received votes more than half of the total shares of the shareholders attending the meeting and casting the votes, except otherwise stated in AP's article of association or in law, for example, the capital increase or decrease, or director remuneration agenda.

Any shareholder(s) related to any agenda will not be eligible to cast vote(s) of such an agenda, except for the director appointing agenda.

Vote casting procedure

- The agenda is chosen by the shareholders for voting. After that, click the "Vote" button. The system will show the three checkboxes for voting: Agree, Disagree, and Abstain. Press the "Cancel Voting" button if you would like to cancel the vote.
- The system will show all names of proxies if there are many shareholders or proxy holders. Each user account has a separate voting process.
- Any shareholder who failed to cast a vote within the time limit will have their vote recorded as "Agree".

Vote casting by proxy form

- For proxy form A., the representative is to vote as if the shareholder cast the vote by him/herself.
- For proxy form B., the shareholder already casts the vote in the form, the registration staff will record the votes according to the form; the representative does not need to vote unless the shareholder does not cast the vote in the form. The representative is also eligible to cast the vote in the form in case that the vote made by the shareholder is unclear.
- For proxy form C., the vote casting is the same as proxy form B.

7. Meeting procedure

The Chairman of Board of Directors will preside as the Chairman of the meeting. If the chairman is not in the meeting or is unable to proceed the meeting, the vice chairman will reside as the chairman of the meeting instead. The AP's board secretary will be the secretary of the meeting, taking the meeting minutes and moderating the meeting to comply with the law and the principle of good corporate governance.

The Chairman of the meeting will propose each agenda to the meeting and may assign the relevant person to clarify the details to the meeting. Upon the information of each agenda is well given to the meeting, the Chairman will open the floor for questioning or commenting to the shareholders. The shareholder who wishes to do so must inform his/her first name and surname in order to be recorded in the meeting minutes. The shareholders must keep in mind that the question or comments must be related to the agenda being considered at the time.

When no more question or comment is raised, the Chairman of the meeting will propose the secretary of the meeting to announce the voting result which is counted by the Registrar.

The voting result of each agenda is considered to be final.

8. Meeting result

The AP's Corporate Secretary will submit the meeting result as a news to the SET website (<https://www.set.or.th/en/market/product/stock/quote/AP/news>) and AP website under IR section > SET announcements (<https://investor.apthai.com/en/newsroom/set-announcements>) with the information of vote casting, numbers of votes in each agenda and numbers of meeting participants within the meeting day or the morning after.

The AGM minutes will be submitted to the SET and SEC and published as a news in the SET website website (<https://www.set.or.th/en/market/product/stock/quote/AP/news>) and AP website under IR section > Shareholders' meeting (<https://investor.apthai.com/en/downloads/shareholders-meetings>) within 14 days from the meeting date.

Should you have any questions or comments, please submit to:

Corporate Legal and Compliance department

AP (Thailand) Pcl.

170/57 Ocean Tower 1, 29th Floor,

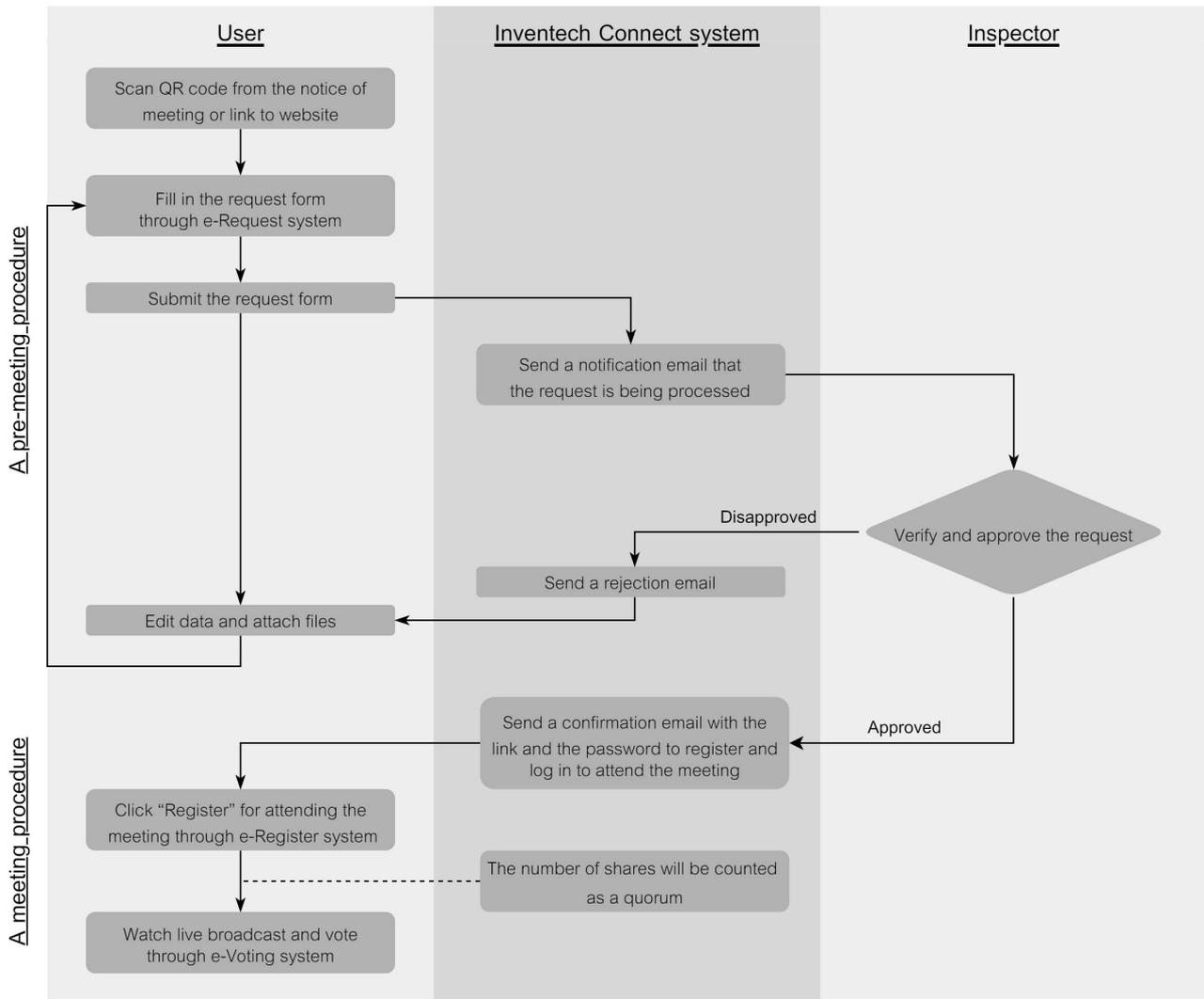
Ratchadaphisek Tat Mai Road, Khlong Toei,

Bangkok 10110, Thailand

Tel. 02 261 2518-22 ext. 143 or 323

Email: Pramart_k@apthai.com

Guidelines for attending an Electronic Meeting



Conditions of use

In case of merging/changing accounts

In case of filing multiple requests and using the same email address and phone number, the system will merge accounts. In case of a user having more than one account, you can click on the “Change account” button, and the accounts that are already logged in will continue to be counted as quorums.

In case of leaving the meeting

Attendees can click on the “Register to exit the quorum” button, and their votes will be eliminated from the scoring base of unvoted agenda.

Online registration and meeting processes for shareholders attending in person and by proxy

